



**Link Transit System  
Public Transit Advisory Commission (PTAC)  
Tuesday, May 12, 2026 @ 5:00 P.M.**

**Meeting to be Held in Person**

**425 S. Lexington Ave, Burlington, NC 27215 @ Municipal Conference Room (Lower Level)**

**AGENDA**

- 1) **Call to Order & Quorum** **Chairman**
- 2) **Public Comment – Three (3) minutes per speaker** **Chairman**
- 3) **Approval of the January 2026 Meeting Minutes** **John Andoh**
- 4) **Understanding Roles & Responsibilities on Participating on a City of Burlington Advisory Commission and the Public Transit Advisory Commission** **John Andoh**
- 5) **Review FY 2027 Link Transit Budget** **John Andoh**
- 5) **Link Transit System Transit Manager Report** **John Andoh**
- 6) **Other Business** **Chairman**

**Next Meeting Scheduled for: Tuesday, July 14, 2026.**

**ACCESS TO INFORMATION: ALL DOCUMENTS AND DATA CAN BE PROVIDED IN  
ALTERNATIVE FORMAT UPON REQUEST**

*It is the policy of the Link Transit System to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.*

# PUBLIC TRANSIT ADVISORY COMMISSION

ROLES & RESPONSIBILITIES

Link • TRANSIT

# Authority

- The Public Transit Advisory Commission (PTAC) was established by ordinance on October 7, 2014, amended December 1, 2015 - Ordinance #15-22.
- Chapter 2, Division 4 - PUBLIC TRANSIT ADVISORY COMMISSION – starting with Section 2-131.
- Within the City of Burlington Code of Ordinances.
- Article V, Division 1. "Provisions Applicable to All Boards and Commissions applies to this Commission.
- Details available at:  
<https://linktransit.org/About/Public-Transit-Advisory-Commission>

# PTAC Role & Responsibility

- Advise Burlington City Council and staff on:
  - Routes, ridership, fares, customer service, general operating policy, short/long term goals;
  - Public participation, rider safety and convenience, service areas, route changes, coordinate with existing transit services and private partners to enhance service options;
  - Recommend service enhancements, annual budget review, branding & advertising campaigns, public education.

# PTAC Meeting Items

- Operations Report
  - Ridership counts / Stop adjustments
  - Customer Service items
  - Service Provider updates
  - Financial reports
  - Public input/comment
  - Marketing / promotional campaigns

# PTAC Meeting Items

- Elect Officers (annually in July)
  - Chair
  - Vice Chair
  - Secretary (staff provide support)
- Meeting on the 2<sup>nd</sup> Tuesday of every other month (January, March, May, July, September and November at 5:00 p.m. @ Burlington Municipal Building.

**FUND 021 PUBLIC TRANSPORTATION**

02104491	30132	Donations/Reimb of Costs	-
02104491	32005	Sect 5307 Transit PlanningFnds	-
02104491	32014	Alamance Co Contribution	(34,716)
02104491	32015	ACC Contribution	(34,716)
02104491	32016	Hayden Harman Contribution	-
02104491	32017	United Way Contribution	-
02104491	32024	Transit Vehicle Tax	(485,000)
02104491	32025	State Development Grant	-
02104491	32026	Federal Reimbursement	(2,630,316)
02104491	32027	Gibsonville Reimbursement	-
02104491	32028	PART Card Sales	-
02104491	32029	Burlington's Contribution	(685,008)
02104491	32030	State SMAP Funds	(161,832)
02104491	32031	Fare Box Revenue	(157,500)
02104491	32032	\$1 and Replacement Cards	-
02104491	32034	Municipality Reimbursements	(81,000)
02104491	32035	State Urban Match	(56,000)
02104491	32037	Mebane Reimbursement	-
02107000	30500	Interest On Investments	-
02117000	39999	Appropriated Fund Balance	-
	<b>Total</b>	<b>PUBLIC TRANSPORTATION REVENUES</b>	<b>(4,326,088)</b>

02146000	40200	Personnel Services	118,843
02146000	40300	Personnel Services O/T	-
02146000	40400	Personnel Services P/T	117,000
02146000	40402	Pers Svcs Part Time-Retire	-
02146000	40500	Fica Taxes	9,092
02146000	40600	Group Insurance	30,615
02146000	40700	Retirement Expense	17,066
02146000	40800	401K	5,942
02146000	41100	Telephone	7,500
02146000	41200	Printing	4,500
02146000	41400	Travel Meetings Etc	1,500
02146000	41900	Professional Services	35,000
02146000	42600	Advertising	12,500
02146000	43100	Automotive Expense	3,000
02146000	43101	Automotive Expense-Fuel	1,500
02146000	43102	Bus Expense - Fuel	200,000
02146000	43104	Electric Bus Charging	25,000
02146000	43300	Departmental Supplies	20,000
02146000	43320	Pcard Encumbrance	-
02146000	43324	Public Relations Supplies	2,500
02146000	43390	Equip/Constr Not Capitalized	2,694
02146000	44500	Maint & Service Contracts	2,871,836
02146000	45300	Dues & Subscriptions	55,000
02146000	47200	Buildings	-
02146000	47300	Capital - Other Improvements	200,000
02146000	47400	Equipment	25,000
02146000	47410	Vehicles	560,000
02146000	49100	Operating Transfers Out	-
	<b>Total</b>	<b>PUBLIC TRANSPORTATION EXPENDITURES</b>	<b>4,326,088</b>

(0)



## **City of Burlington/Link Transit Program of Projects for Federal Fiscal Year 2025**

### **For Federal Transit Administration (FTA) Sections 5307 and 5339**

Under 49 U.S.C. 5307(b)(1) through (7) and as a direct recipient of FTA Sections 5307 and 5339 funding, the City of Burlington shall annually develop Program of Projects (POP) and make it available for public review detailing the project purpose, funding requested and the local and Federal share. To comply with Federal regulations the City of Burlington has worked 1) in partnership with North Carolina Department of Transportation (NCDOT) – Integrated Mobility Division and Burlington-Graham MPO and 2) participated in the development of the Metropolitan Transportation Plan and Transportation Improvement Program (TIP).

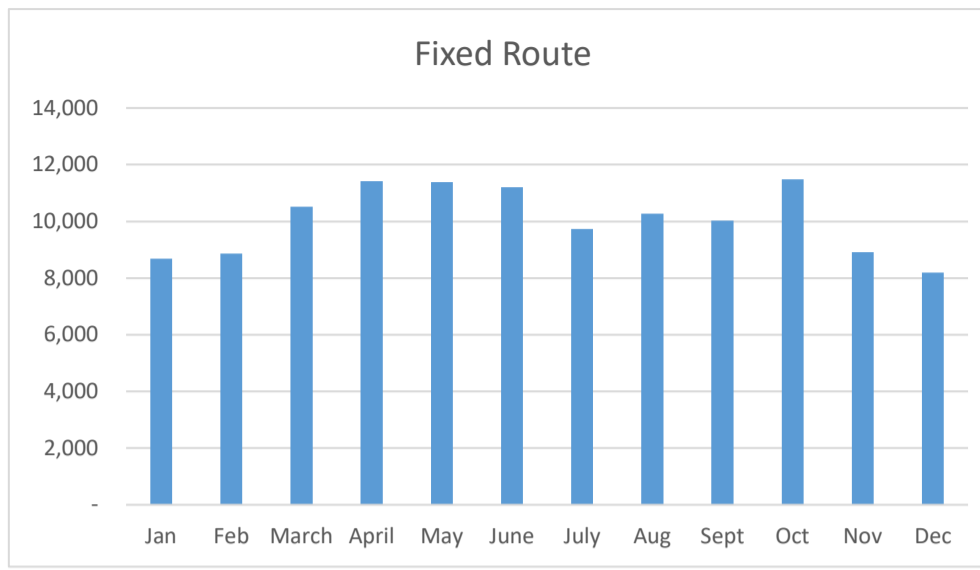
The publication of this notice opens the public comment period on Monday, May 4, 2026 and will continue for 30 days through Wednesday, June 3, 2026. If you would like to submit any comments on the POP, please email City of Burlington/Link Transit directly at [jandoh@burlingtonnc.gov](mailto:jandoh@burlingtonnc.gov) by June 3, 2026 at 5:00 PM Eastern Time. This notice is published as part of the requirements of Section 5307 of the Federal Transit Act and as part of the Public Participation Process development for the POP required by the Federal Transit Administration.

The Program of Projects can be viewed on [www.linktransit.org](http://www.linktransit.org).

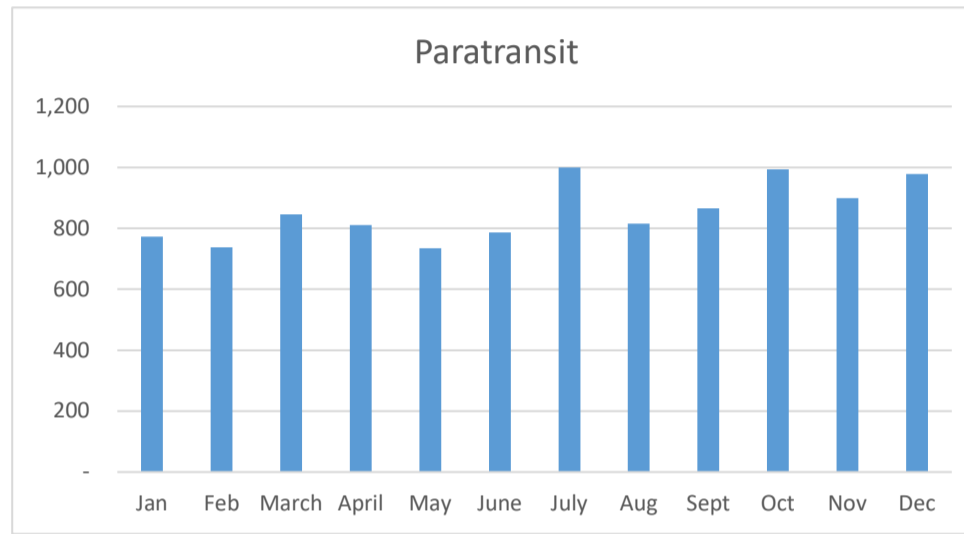
Public Notice initiated May 4, 2026  
POP Posted May 1, 2026



FR 2025	TOTAL
Jan	8,691
Feb	8,864
March	10,513
April	11,411
May	11,391
June	11,207
July	9,738
Aug	10,264
Sept	10,024
Oct	11,479
Nov	8,915
Dec	8,192
<b>TOTAL</b>	<b>120,689</b>



PARA 2025	TOTAL
Jan	773
Feb	737
March	846
April	811
May	735
June	787
July	999
Aug	815
Sept	865
Oct	994
Nov	899
Dec	978
<b>TOTAL</b>	<b>10,239</b>



FY	Count	LINK TRANSIT FIXED ROUTE	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
FY 16	9,377											
FY 17	79,498	January		6,643	5,992	8,285	7,027	4,243	6,807	14,896	10,616	8,691
FY 18	85,703	February		6,410	7,067	8,011	6,609	3,449	7,761	13,499	10,177	8,864
FY 19	104,551	March		6,528	6,343	7,809	6,315	4,605	9,792	13,641	10,400	10,513
FY 20	88,052	April		6,065	6,440	10,223	3,273	3,880	9,615	12,268	11,080	11,411
FY 21	50,093	May		6,734	7,105	12,476	5,150	4,669	10,153	13,334	11,208	11,391
FY 22	125,437	June	9,377	8,461	7,790	9,964	3,967	3,818	11,924	12,450	10,420	11,207
FY 23	164,846	July	5,145	6,833	7,869	9,484	3,958	4,660	12,587	12,290	11,206	9,738
FY 24	148,600	August	7,779	7,746	8,122	10,831	3,957	7,394	14,439	13,943	11,329	10,264
FY 25	125,920	September	5,961	7,854	7,352	7,678	5,033	7,294	14,269	13,651	10,817	10,024
FY 26	58,612	October	6,743	8,107	9,809	10,178	4,071	8,983	14,868	16,283	10,354	11,479
		November	6,479	7,661	8,523	8,891	4,021	8,563	14,394	15,579	11,008	8,915
		December	6,550	6,765	6,108	8,649	4,389	8,455	14,201	12,953	9,129	8,192
		<b>TOTAL</b>	<b>48,034</b>	<b>85,807</b>	<b>88,520</b>	<b>112,479</b>	<b>57,770</b>	<b>70,013</b>	<b>140,810</b>	<b>164,787</b>	<b>127,744</b>	<b>120,689</b>

FY	Count	LINK PARATRANSIT	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
FY 16	66											
FY 17	2,403	January		200	285	485	498	368	400	596	550	773
FY 18	4,366	February		185	393	382	521	384	459	431	808	737
FY 19	4,649	March		246	414	425	439	492	528	692	835	846
FY 20	4,443	April		209	385	423	239	453	471	578	794	811
FY 21	4,741	May		235	464	438	237	414	534	619	775	735
FY 22	5,935	June	66	228	428	394	329	505	547	606	647	787
FY 23	7,077	July	110	255	379	422	277	440	460	584	713	999
FY 24	8,782	August	147	281	432	461	328	467	501	853	828	815
FY 25	9,452	September	183	410	381	440	480	497	625	746	723	865
FY 26 YTD	5,550	October	204	483	497	546	461	498	593	745	890	994
		November	229	407	519	496	366	513	640	747	883	899
		December	172	322	336	458	418	450	612	698	726	978
		<b>TOTAL</b>	<b>1,111</b>	<b>3,461</b>	<b>4,913</b>	<b>5,370</b>	<b>4,593</b>	<b>5,481</b>	<b>6,370</b>	<b>7,895</b>	<b>9,172</b>	<b>10,239</b>

Systemwide Total	49,145	89,268	93,433	117,849	62,363	75,494	147,180	172,682	136,916	130,928
Passenger trips reported by WeDriveU management										

# Join Us!

# CELEBRATING

- FREE Rides
- FREE Giveaways
- Bus Schedules
- Information
- Bottled Water

# FREE rides

June 9, 2026



**Link** TRANSIT  
ride • enjoy • connect

Tuesday, June 9, 2026 ▪ 12 noon to 3:00 pm  
Temporary Transit Hub across the street from  
Burlington Municipal Building on Lexington Avenue



#### SERVICE AREA:

- Alamance Community College
- Alamance County Office
- Burlington
- Elon
- Gibsonville
- Green Level
- Haw River
- Mebane



routes, plus a complementary paratransit service.

Track any Link Transit vehicle by visiting [mylinktransit.org](https://mylinktransit.org).

[linktransit.org](https://linktransit.org) | 336.222.LINK (5465)

